



## ways we can work together to reduce the risks of covid-19 with classroom training



venues used have Covid-19 & hygiene protocols in place



social distancing to be maintained in the room at all times



wash hands upon arrival , during breaks and before leaving



PPE Pack (masks, sanitiser, gloves, disposal bag) for all delegates



all surfaces cleaned between sessions and deep cleaned at the end of the day



handout material in sealed personalised envelop (assembled >48 hrs prior)



no buffets, personal boxed snacks and lunch pre-ordered



no handshaking or other contact between people



alcohol wipes to be used before and after touching any equipment



no sharing of materials or other equipment



maximum of ten people in any training room



participants, staff, and instructors temperature will be taken daily



if you or someone you live with has symptoms of the covid-19 coronavirus do not attend the course – a full refund will be offered